

OCHD Income Eligibility Determination

Attachment I

Proof of Income: Please bring proof of income for ALL family members in the household.

Type of Income	Proof of Family Income
Social Security SSA	<ul style="list-style-type: none"> • Most recent check stub, check or copy of most recent check showing current amount and frequency, or • Signed/dated award letter from Social Security office showing current amount and frequency, or • Bank statement showing direct deposit amount or • 1099 tax form for past year
Child Support; Alimony	<ul style="list-style-type: none"> • Court order for Child Support/Alimony with amount and frequency or •
Employment (For ALL jobs)- Salary; Wages; Fees; Tips; Bonuses; Overtime; Pay; Commissions	<ul style="list-style-type: none"> • Past 4 current pay stub received during the past 30 days showing gross amount and timeframe, such as weekly, biweekly, monthly or • Signed/dated letter (on company letterhead) from employer (s) indicating gross earnings for a specified pay period, or • 1040 ES quarterly tax form, dated within 90 days or • 1040 form or W-2 form for the past year (can be used only in months of January or February)
Foster Child and Shelter Child Payments	<ul style="list-style-type: none"> • Copy of most recent check to the foster/shelter parent for this foster/shelter child, or • Signed/dated foster/shelter child placement letter from Department of Children and Families (on letterhead) with amount and frequency for foster/shelter care, or • Court Order for foster/shelter child placement with amount and frequency for care
Interest or Dividends	<ul style="list-style-type: none"> • Bank statements or other company documents showing dates and amount paid out regularly, cashed or withdrawn from savings, investments, trusts, estates, bonds, etc.
Living Off Savings	<ul style="list-style-type: none"> • Savings book or bank statement showing regular and/or irregular withdrawals
Lump Sum (s)	<ul style="list-style-type: none"> • Check stub or signed/dated letter or other document showing the total amount received and any amounts owed by the applicant for lost assets or injuries
Military	<ul style="list-style-type: none"> • Most recent Leave and Earnings Statement (LES)
Rental Income	<ul style="list-style-type: none"> • 1040 ES quarterly tax form, dated within 90 days, or • Ledger or other records showing dates and total amount received, or • 1040 form for the past year
Retirement	<ul style="list-style-type: none"> • Most recent check stub showing current amount and frequency, or • Statement showing current pension, annuity or retirement amount and frequency
Self-Employment	<ul style="list-style-type: none"> • Company accounting books, updated to the current month, or • 1040 ES quarterly tax form, dated within 90 days, or • 1040 form for past year (updated to the month prior to certification); may be used to show amount for "business loss or income"
Public Assistance; Welfare Payments; Food Stamps; Job training Assistance: (Not used for WIC Eligibility)	<ul style="list-style-type: none"> • Notice of Case Action for Welfare, Food Stamps, or Job Training Assistance showing current eligibility for the applicant or certain allowable family members, or • Signed/dated letter or document from Department of Children and Families showing current amount and frequency
Student Grant/Loan	<ul style="list-style-type: none"> • Scholarship letter (signed/dated) showing current amount and frequency or • Financial Aid transcript form for current semester/school year (for U.S. students), or • I-20 Certification of Finances (for foreign students) for current semester/school year
Unemployment or Worker's Compensation	<ul style="list-style-type: none"> • Most recent check stub showing current amount of and frequency, or • Signed/dated letter or document form Unemployment office or insurance company showing current amount and frequency
Veteran's Pension	<ul style="list-style-type: none"> • Signed/dated letter or document from Veteran's Administration showing current amount and frequency
Regular Cash Contributions	<ul style="list-style-type: none"> • Signed/dated letter from the person (not living in the household) who is regularly contributing income to the household, showing current amount contributed

****Gross Income****Income before taxes and deductions are taken out.